



Date:

To,
The Manager,
HDFC Bank Cards Division, PO Box No. 8654,
No. 94, SP Estate Bus Stand, Wavin Main Road,
Mogappair West, Chennai 600058

Dear Sir

Subject: Request to credit the payment intended for HDFC Bank Credit Card No..

I had made a payment towards the outstanding dues payable to my credit card account on _____ (dd/mm/yy). However due to an oversight on my part the Credit Card number was wrongly mentioned by me. I herewith enclose the copy of the bank statement featuring the debit.
I request you to kindly rectify the same and credit the amount to my correct card account.
Please find the below details of payment:

1 Correct card number -----

2 Card holder name -----

3. Wrong card number ----- (To
which the payment has been made wrongly.)

3 Mode of Payment -----
(Cheque/Cash/ATM/NEFT/Bill desk/If other modes please specify)

4 Amount (in INR) -----

5 Bank Name (Debited account) -----

6 Cheque no / Txn ref no -----

I hereby declare that this error was solely owing to a mistake on my part and therefore I undertake to keep HDFC Bank fully indemnified and protected against any liability, losses or claims that may arise in this regard.

Thank you,

Yours sincerely,

(Card holder signature)

SB account holder name -----

SB account holder signature -----

(All details requested above to be mandatorily filled)