

Important Message

Know Your Customers (KYC)

- As per RBI guidelines, banks are required to update KYC details of its customers who were due as on March 2022.
- The Re-KYC needs to be completed by June 2023, or else the transaction in the accounts will be restricted.

Documents required for updating your KYC are as below :

A. For Individual Customers

❖ Resident Individual

- Identity proof-
 - ☐ Aadhaar Card
 - ☐ Passport
 - ☐ Driving License
 - ☐ Election-Voter's card
 - ☐ Job Card issued by NREGA
 - ☐ Letter issued by National Population Register
- Address proof : (As above)
- ☐ Latest photograph

❖ Non-Resident Individual

- Identity Proof
- Address proof
- Latest photograph

B. For Non-Individual Customers

❖ Sole Proprietor

- Two documents to prove existence of the firm
- Address proof of the firm
- Identity/Address proof/Photograph of the proprietor as per section A

❖ Other Non-Individual Entity

- Existence proof as per constitution of entity.
- Mailing Address proof in the name of the entity.
- Identity/Address proof/Photograph of the AUS/BO/Karta/ Partner/Trustee etc. as applicable.

Please check with branch staff for details & documents.