

### **“Important Instructions for Customers”**

- ❖ Payments will be accepted on counter only against valid tax challans submitted within expiry date.
- ❖ Payment to be made for precise tax amount as appearing on challan.
- ❖ Submit 2 copies of tax challan.
- ❖ Tax payment will be accepted only thorough valid mode as appearing on challan copy.
- ❖ Final tax paid receipt to be downloaded by assessee from TIN 2.0 portal of income tax department.
- ❖ Cheque and DDs presented for tax payment, should be signed and valid from all technical aspect.
- ❖ Local payable cheques drawn on outstation country will not be accepted for tax payment.