

Unclaimed Deposits: Common Claim Application Form

The Branch Manager Bank: Branch:	UDRN No. (if available):	
	Address:	
	Pin:	
	Mob. No.	Email:
	Date:	

Dear Sir / Madam,

I furnish the following details / documents for activating the account / payment of the balance amount from my account.

- Name of the Customer(s): _____
- Type of Account: Savings Bank/ Current account/ Term Deposits/ Others
- Account No.: _____

2. I/ we could not operate account due to _____

3. I / We confirm that I / We ☐ are submitting ☐ have submitted my /our KYC documents along with recent photograph.

Sr. No.	Name of the account holder (s)	KYC Document (s) (OVDs*) with details (Applicable if ReKYC is not updated)	Re-KYC has been updated in the system as on (Date)
1.			
2.			

***Individuals:** Documents required for ReKYC , please visit HDFC Bank Website > Insta Customer Services > Form Centre > Personal > ReKYC

***Non-Individuals:** Documents required for ReKYC , please visit HDFC Bank Website > Insta Customer Services > Form Centre > Personal > ReKYC

Declaration:

- I / We declare that the facts stated above are true and correct to the best of my/our knowledge and belief.
- I / We certify that the unclaimed account as per details displayed on the website of the bank belongs to me / us and as owners of the account I /we claim the amount.
- I / We also understand that I/ we will be required to procure and submit documents necessary to establish my/ our claim till final settlement and also agree to execute the required documents to settle the claim
- I / We understand that claim will be settled post due diligence and authentication of documents and in subject to bank's process & policy.
- I/We request to refund the funds through the below:
 - ☐ Transfer to existing HDFC Bank Account Number: _____
 - ☐ Demand Draft / NEFT.

Name of the Claimant (s)	Signature (s)

(Two witness in case of claimant (s) are illiterate)

Name and address of witness	Signature (s)

For Branch Use:

Customer signed in my presence & Signature verified by	Employee Code	Employee Name	Signature

Branch Manager / BDA Certification:

I confirm that

- Self- attested KYC documents have been obtained for all the account holders.
- Validity of Identity and Address proof has been verified.
- In case of joint holders, all holders have visited in person.
- “Original Seen & Verified” has been annotated.
- Request letter has been obtained on entity’s letterhead for Non Individual accounts.
- Request letter has been signed by all the account holders.
- The account holder(s) name and signature as per system tallies with the documents collected.

BM / BDA Employee Code	BM / BDA Name	Signature

Customer Acknowledgment Slip (to be filled in by Bank official)

Received a request from _____ for claiming balance outstanding in Unclaimed Deposits / (A/c No _____).

Bank:

Signature of Bank Official with Bank seal:

Branch:

Date: