Signature of Bank official

COMBINED ADDRESS CHANGE FORM

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Name of the Holder (In case of jointly operated accounts & Signature and attestation (Sign as per Bank s record) Demat account ONLY all the account holders must sign) 1st 2nd 3rd Signature of the Holder / Representative - Visiting the branch Attestation by Bank / DP official in front of Bank / DP official Name: Employee Code: Bank Branch Seal Signature: **Authority Letter** I / We hereby authorize Mr. / Ms ____ whose signature is attested below to submit the Change of address request and documents pertains & Client Id / Trading Account No. to DP ID Signature of Authorized Representative ___ Attested by: Signature of Demat Account Holders: 1st ___ __ 2nd ___ _ 3rd _ DECLARATION I / We declare confirm and agree: HDFC Bank reserves the right to reject the request for address change for one or more of the products / services. 2. I / We understand that it is my / our responsibility to inform HDFC Bank within 15 days in event of any change in address as mentioned herein and to provide further information as may be required by HDFC Bank. 3. I confirm that I have the necessary authority / mandate from all the joint account holders to sign this declaration on behalf of myself and all the joint account holders for all the products and services as mentioned herein. 4. I hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address 92589/28.03.2024 Name: ___ Name: ___ Name: ___ Date : _____ Date : Date: To Be Filled in By HDFC Bank official Date of receipt _ Verified that the account is operated singly or by either / any one or survivor Sourcing Branch Name ____ Signature / A/c. No Verified / Address Changed Verified Signature of Bank Staff : _____ Emp Code:___ Branch Code Date of account Opened : _____ Customer signed in my presence. Name: Receipt At CPU: Employee Code :_____ Date of Receipt Signature of Bank Staff _____ Emp Code ____ Signature : _____ Date of Address Change **General Instruction:** eral Instruction:

Address change will be effected only if the first holder / first applicant remain same across all the products and services.

In case of Demat account the request has to be signed by ALL the holders

a. Photo ID is required for all the Account Holders

b. At least one of the holders of the Demat account to visit the bank's branch. In case the request is sent through an authorized representative, his / her signatures should be duly attested by ALL the holders of the demat account.

c. Address Proof (for New Address) is required for the Sole / 1st A/c Holder. (In case the address proof filled by the customer for both correspondence and permanent then address proof is required for both the addresses.)

This section is applicable to Demat Accounts only.

g. You may kindly note down the email id's of our demat grievance cell(s) as follows:

I. Depository Services: dphelp@hdfcbank.com

ii. Online trading in securities / E Broking : customercare@hdfcsec.com

Address change on Corporate guarantee credit cards are done only through the corporate authorised signatory through corporate cards team

For COA request submitted through a representative (not the Demat A/C Holder) Customer Self-attested ID + Address Proofs, Authority Letter in favour of the Representative's Photo ID

Please note that the trading account holder should be the first holder in the Demat and Bank Account.

Letters related to change of address are not accepted as we have the prescribed form which fulfils the regulatory requirement. For CDSL accounts the format is prescribed by them and non acceptance of the same in that format is viewed as non compliance.