HDFC BANK
We understand your world

KYC Attributes (Email, Mobile & Income Range) updation Form for Individual Demat Account

HDFC Bank Limited, Depository Services, Empire Plaza I, 4th Floor, Chandan Nagar, LBS Marg, Vikhroli West, Mumbai - 400083.
Registered Office: HDFC Bank House, Senapati Bapat Marg, Lower Parel, Mumbai - 13.

Branch Code: Branch Name Branch Inward Date: D D M M Y Y Y Y

I/We request you to update ☐ Email ☐ Mobile ☐ Income Range, as selected(if applicable), in

1. KRA / CKYC records 2. Demat Account having DP ID Client ID

I / We understand that if the Primary or joint holder name, signatures provided do not match then said request would not be processed.

I / We request you to enable the DP @ Net services for above mentioned Demat Account on the customer id

which pertains to

Email Registration

I / We, would like to register Email details. Request you to register / change (strike off whichever not applicable) the below mentioned Email ID details.

Holder	Addition / Modification / Deletion (Please specify)	Existing Email ID, if any (Only for CDSL Demat Account)	New Details Please mention only ONE email id
1st Holder			
2nd Holder			
3rd Holder			

(Please write only ONE valid email ID on which communication; if any, is to be sent)

Landline and Mobile Number Updation & SMS Alert Facility

A) Kindly update / modify the below mentioned landline number

Tel. Office: + Country Code STD Code Tel

B) I/We wish to avail the SMS Alerts facility provided by the depository on my/our mobile number provided in the registration form subject to the terms and conditions mentioned below.

Mobile Number(s) on which messages are to be sent

1st Holder: + Country Code Mobile No
2nd Holder: + Country Code Mobile No
3rd Holder: + Country Code Mobile No

Income Range Updation

1st Holder Income Range Individuals	☐ Below Rs.1 Lacs	☐ Rs. 1 Lacs to Rs. 5 Lacs	☐ Rs 5 Lacs to Rs. 10 Lacs	☐ Rs. 10 Lacs to Rs. 25 lacs	☐ More than Rs. 25 lacs
2nd Holder Income Range Individuals	☐ Below Rs.1 Lacs	☐ Rs. 1 Lacs to Rs. 5 Lacs	☐ Rs 5 Lacs to Rs. 10 Lacs	☐ Rs. 10 Lacs to Rs. 25 lacs	☐ More than Rs. 25 lacs
3rd Holder Income Range Individuals	☐ Below Rs.1 Lacs	☐ Rs. 1 Lacs to Rs. 5 Lacs	☐ Rs 5 Lacs to Rs. 10 Lacs	☐ Rs. 10 Lacs to Rs. 25 lacs	☐ More than Rs. 25 lacs
Income Range Non-Individuals (NSDL)	☐ Below Rs.20 Lacs	☐ Rs. 20 Lacs to Rs. 50 Lacs	☐ Rs 50 Lacs to Rs. 1 crore	☐ More than Rs. 1 crore	
Income Range Non-Individuals (CDSL)	☐ Below Rs.1 Lacs	☐ Rs. 1 Lacs to Rs. 5 Lacs	☐ 5 Lacs to Rs. 10 Lacs	☐ 10 Lacs to Rs. 25 Lacs	☐ 25 Lacs to Rs.1 crore ☐ More than Rs.1 crore

Family flag for Email ID & Mobile Number

Holder	Mobile				Email			
1st Holder	☐ Self	☐ Spouse	☐ Dependent Parents	☐ Dependent Children	☐ Self	☐ Spouse	☐ Dependent Parents	☐ Dependent Children
2nd Holder	☐ Self	☐ Spouse	☐ Dependent Parents	☐ Dependent Children	☐ Self	☐ Spouse	☐ Dependent Parents	☐ Dependent Children
3rd Holder	☐ Self	☐ Spouse	☐ Dependent Parents	☐ Dependent Children	☐ Self	☐ Spouse	☐ Dependent Parents	☐ Dependent Children

Acknowledgement Receipt

Date:

We acknowledge the receipt of Email / Mobile Number / Income Range (KYC Attributes) updation in KRA, Demat Account as applicable

Demat Account DPID Client ID

Depository Participants Seal & Signature

Terms & Conditions

1. Consent for Aadhaar details, email id & mobile number validation by KYC Registration Authority (KRA)

1) I / we here by consent for email id & mobile number validation by KYC Registration Authority (KRA).
2) I/We hereby consent to receiving information from KRA through SMS/Email on the above registered number/Email address.

I / We have read and understood the terms and conditions detailed below. I / We accept and agree to be bound by the said terms and conditions and to any changes made therein from time to time

	Name of the Holder	Signature of the holder(s) as per the Demat Account
1st		
2nd		
3rd		

Attestation by Bank Official with Bank seal, Sign, Employee code

Please visit the URL http://www.hdfcbank.com/personal/customer-centre for query if any: -

Sr No	For	Mandatory enhanced diligence towards updation / modification of Mobile No, Email ID in Demat Account	Confirmation		
			Yes	No	Not Applicable
1	Common	Customer came in person (Yes) , Non-face to face (No)	☐	☐	☐
2		If Non-Face to Face, then mandatory bearer authorisation letter received	☐	☐	☐
3	Mobile No	If Account is less than 6 months old then, mandatory additional CH approval copy attached for updating Mobile no (except if number to be updated is registered in Aadhaar).	☐	☐	☐
4		Biometric validation completed for all the holders	☐	☐	☐
5		New number to be updated matches with Aadhaar records, copy of Aadhaar is verified	☐	☐	☐
6		"Number to be updated does match / is not updated in Aadhaar records, Telephonic verification completed on old / new number (absence/ unavailability of old number)I have spoken to the customer on mobile number updated in Demat A/c _____ <Mention Mobile No> and confirmed genuineness of the request"	☐	☐	☐
7		Address of 1st holder matches with Aadhaar or another OVD	☐	☐	☐
8		Address of 1st holder does matches with Aadhaar or another OVD, change of address form collected from the account holders	☐	☐	☐
9	Email ID	Biometric validation completed for all the holders	☐	☐	☐
10		Address of 1st holder matches with Aadhaar or another OVD	☐	☐	☐
11		Address of 1st holder does matches with Aadhaar or another OVD, change of address form collected from the account holders	☐	☐	☐

Verified by

Name:_____

EMP Code:_____ D D M M Y Y Y Y

Sr No	For	Checklikst for Branch towards application form	Confirmation		
			Yes	No	Not Applicable
1	General	Customer signature(s) verified with demat system & attested by Bank official	☐	☐	☐
2		Branch inward stamp and Branch code is affixed on the form.	☐	☐	☐
3		All supporting documents are self-attested by client /s and clearly visible (Proof of new address)	☐	☐	☐
4		KYC documents (new address proof documents) are verified with original and attested to this effect by Bank official	☐	☐	☐
5		Address of client mentioned on form match with the address available on address proof.	☐	☐	☐
6		Correction(s) on the form is authenticated by all the holders of demat account.	☐	☐	☐
7		Landmark details if mentioned, are prefixed with words such as opposite/behind/nearby etc.	☐	☐	☐
8		Branch official attesting / certifying documents has put his / her signature / employee no / designation along with branch seal	☐	☐	☐

Verified by

Name:_____)___

EMP Code:_____ D D M M Y Y Y Y

KRA / KYC Modification Form (Individuals only) - For change in Email, Mobile only

HDFC BANK

HDFC Bank Limited, Depository Services, Empire Plaza I, 4th Floor, Chandan Nagar, LBS Marg, Vikhroli West, Mumbai - 400083.

"Fields marked in Red are mandatory." "Form to be filled in Capital Letters only." "Strike off whichever is not applicable." "Fill this form in English."

Application Number.

Personal Details

Prefix ☐ Mr. ☐ Ms. ☐ Miss Existing Customer ☐ Yes ☐ No KYC No.

Applicant Name (Same as per ID Proof) FIRST NAME MIDDLE NAME SURNAME

Name as per Income Tax database is to be mentioned for opening of Demat, Trading Account

Gender ☐ Male ☐ Female ☐ Transgender Marital Status ☐ Single ☐ Married ☐ Widowed ☐ Divorced ☐ Separated

Status ☐ Resident Individual ☐ Non Resident ☐ Foreign National ☐ Person of Indian Origin ☐ Foreign National Diplomat

Nationality ☐ Indian ☐ Other, please specify_____ Citizenship ☐ Indian ☐ Other, please specify_____

Differently abled status ☐ Yes ☐ No Percentage of Impairment_____

Type of Impairment Code UDID Number

Date of Birth D D M M Y Y Y Y Account Type ✓ Normal (for low risk customer) ☐ Simplified ☐ Small

PAN (Mandatory) **Aadhaar No.** X X X X X X X X X X X X

Signature across photograph

X

Applicant's latest passport size photo

Contact Details

(Mandatory) Tel (R) + STD NUMBER

(Mandatory) Mobile No. + NUMBER

I here by declare that above mentioned mobile number belongs to ☐ Self ☐ Spouse ☐ Dependent Parent ☐ Dependent Children

Tel (O) + STD NUMBER - EXTN Fax STD - NUMBER

E-mail ID

I here by declare that above mentioned emailid belongs to ☐ Self ☐ Spouse ☐ Dependent Parent ☐ Dependent Children

Declaration/Consent

I hereby declare that the details furnished in this form are true and correct to the best of my/our knowledge and belief and I understand to inform you of any changes therein immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I/We am/are aware that I/We may be held liable for it. My personal/KYC details to be shared with Central KYC Registry/FATCA/KRA. I hereby consent to receive information from Central KYC registry through SMS / email on the above Registered number / email address. I hereby provide my consent to share my Aadhaar data, documents, PAN, Email id and Mobile number with KYC Registration Authority (KRA) for validation. I am aware that single set of attested KYC documents are provided for opening of Bank, Demat, Trading & PIS account.

FOR OFFICE USE ONLY

(Originals verified) and Self –Attested Document copies received

In-Person-Verification (IPV) details:

Name of the Person doing IPV_____

Signature of the Person doing IPV_____

Designation & Emp. code _____

Branch code

Seal / Stamp of HDFC Bank Ltd.

D D M M Y Y Y Y

Name of the organisation: HDFC Bank Ltd.

Name and Signature of Authorised Signatory_____

Note: Kindly use additional KYC page for every joint holder.

Signature of the applicant

D D M M Y Y Y Y Place _____

Do not sign this form if it is BLANK. Please ensure all relevant sections and columns are completely filled to your satisfaction and then only sign the form