



FORM FOR CHANGE OF NAME IN DEMAT ACCOUNT FOR NSDL / CDSL

Applicable for Name Change on Account of Marriage or Reasons other than Marriage / Change of Father's Name

HDFC Bank Limited
Depository Services
4th Floor, Empire Plaza,
LBS Marg, Vikhroli West, Mumbai – 400083

Date:

Branch Code:

Branch Name:

Service Request no.:

DP ID:

Client ID:

PAN:

I / We, wish to make the following changes in my / our Demat account. The necessary documents for proof of Name change is enclosed for records

Change of Name to be done for	<input type="checkbox"/> First / Sole Holder <input type="checkbox"/> Second Holder <input type="checkbox"/> Third Holder		
Old Name of the Applicant			
New Name of the Applicant			
Reason of Change of Name: On Account of	<input type="checkbox"/> Marriage / Divorce <input type="checkbox"/> Reasons other than Marriage		<input type="checkbox"/> Change of Father's Name
	<input type="checkbox"/> Everyone except for Resident of States of Karnataka / Punjab	<input type="checkbox"/> Resident of States of Karnataka / Punjab	
Documents applicability (tick wherever submitted)	<input type="checkbox"/> KYC in Changed Name (Mandatory)	<input type="checkbox"/> KYC in Changed Name (Mandatory)	<input type="checkbox"/> KYC in Changed Name (Mandatory)
	Any one of the below: <input type="checkbox"/> Marriage Certificate / Divorce Decree <input type="checkbox"/> Copy of Passport showing Husband's Name <input type="checkbox"/> Publication of Name change in Official Gazette	<input type="checkbox"/> Attested copy of Gazette for Name Change (Mandatory)	<input type="checkbox"/> Sworn affidavit executed before the Notary Public/ Magistrate of First Class/ Executive Magistrate mentioning the reason for change of name (Mandatory) <input type="checkbox"/> Paper publication in one local newspaper and one national newspaper (Mandatory)
Name of Applicant for Name Change		Signature of Applicant for Name Change	

Notes:

- Form to be signed by the holder whose Name has to be changed
- In case of change of name in more than 1 applicant, separate request forms to be submitted
- KYC in changed / updated name to be mandatorily submitted with the request for all clients
- Self-attested & verified copies of proof required for the applicant who has provided request for Name Change
- Originals to be presented for verification by Branch officials
- Form to be accompanied with KRA / KYC form for uploading on KRA
- Applicant to come in person for submission of Name Change request

Version 1.0 (202405)

Acknowledgement

We have received your request for change in Name.

DP ID:

Client ID:

Demat Account Holder's Name:

Received by:

Bank Seal and Branch Official Signature Branch

Service Request No.: Date: